

**THE BROOKDALE RELATIVES AS PARENTS PROGRAM (RAPP)
STATEWIDE INITIATIVE - YEAR 2011**

Guidelines

Relatives As Parents Program (RAPP)
2011 Statewide Initiative Request for Proposal (RFP)

We are pleased to announce the RFP for the RAPP Statewide Initiative seed grant program. This initiative is available to **Public State Agencies** that can generate new relative caregiver activities, locally and statewide, for grandparents or other relatives who have taken on the responsibility of surrogate parenting, when the biological parents are unable to do so. The Initiative provides \$10,000 in funding (\$6000 and \$4000 respectively) for State Agencies that have demonstrated a commitment to relative caregiving activities, especially for relative caregiving families outside of the formal system. Each State has to match the seed grant 100% in cash or in-kind.

The following states are eligible to apply for this initiative:

Alaska, California, Colorado, Indiana, Iowa, Minnesota, Mississippi, Nebraska, New Mexico, North Dakota, Rhode Island, South Dakota and Utah.

Current RAPP State grant recipients are eligible to apply for renewed funding at the end of their grant period if they have demonstrated tangible results and will facilitate the provision of new services/initiatives for relative caregivers and their families in different areas of the state.

The deadline for the submission of State proposals is **Thursday, January 6, 2011**. Selected applicants will be notified in April and are required to attend the Brookdale National RAPP Orientation and Training Conference to be held April 29 – May 1, 2011 in Denver, Colorado.

Each State Agency is required to develop the following activities over a two-year period:

- 5 new relative Support, Education or Social Groups and other supportive services for relative caregiving families **under the sponsorship of local agencies**. At least 2 new groups must be established in the first year.
- A **Statewide Network** to serve as a focal point for information on relative caregiving programs and policies.
- Stimulate the **increased development of services** to relative caregivers and their families across the state and link current local programs and interested agencies into a statewide network.
- Create an **Inter-System Committee** or **Task Force** of public State agencies and statewide organizations related to the program and policy issues of relatives as surrogate parents. This should include officials from a variety of areas such as aging, child welfare, education, mental health, family and children's services, health and human services and state/university extension programs.

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Exclusions

Seed grant funds cannot be used:

- for building funds, renovations or capital improvements;
- to support existing services; or
- for indirect costs or overhead

Sponsor Responsibilities

- The proposal should reflect responsiveness to all of the requirements listed above.
- The sponsor must assign a senior staff member who will have overall administrative and supervisory responsibility for the Program, and a Relatives as Parents Program Coordinator to manage the day-to-day operations.
- The sponsor is responsible for the appropriate management of the seed grant and must comply with the reporting requirements of the Foundation.
- The seed grant must be matched 100%, either in-kind or in cash before the initiation of the program. The source of matching financial support may be the sponsor, other community agencies or public and private resources. Evidence of the ability to continue the program beyond the seed grant period should be provided.

Submission of the Proposal and Required Attachments

10 copies of the proposal application must be received at the Foundation Office no later than **5:00 PM, EST Thursday, January 6, 2011**. No late submissions or faxed proposals will be accepted. You may use the proposal application provided on our website or create one in the same format. Include in the appendix brief staff resumes, verification of tax-exempt status and letters of support from collaborating State agencies or statewide organizations including the type of support they can contribute to this project.

For further information, contact:

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